



Access the OPAC Library Search Catalogue via Student Options on the College Intranet Home page or ask one of the LC staff for help

Learning Centre Short Guide to the Library Search – OPAC

On-line Public Access Catalogue

<http://elibrary.yorkcollege.ac.uk/opac/opacreq.dll/new>

OPAC – Search the Learning Centre stock for books, magazines, DVDs, e-books, internet links etc

Location

York College Intranet Home page - Student Options - OPAC - [accessible from any internet connected device.](#)

[Dedicated PC for OPAC Library search on each floor](#)

Searching

Basic search - [enter any word or phrase](#), results in title order, 100 per page

Truncation - [use * after a base word or part word](#) to get more results, use additional words to focus search

Advanced search

[Limit search](#) to a specific field- author, title, classification

[Search a media type](#) - dvd, periodical (journal), internet link, electronic resource

[Exclude words](#) by selecting NOT, use AND or OR to focus search

Results

Basic search shows [copies available](#) in title order, advanced search - can choose result order. Scroll down page to view first 100 results

[Title link to full record for details](#), also keyword links, related web links. Move between 100 records. [Return to main page to see other results](#)

Media indicated by icons: Book; Periodical, copy, article, DVD, internet link, audio cassette, audio e-book, CD, map, Electronic resource with link from the full record to the ebook site

[To get more results from e-books, search within the ebook site](#)

Finding Your Resource

Use the [floor guide to Dewey](#) to see which floor your resource is on. [LC maps](#) show you which shelves subject resources are on [Colour coded shelf signs](#) help you to locate the subjects

The Dewey class number - [label on book spine](#) - indicates the [precise location](#). [Ask one of the LC staff for help if you need it](#)