

York College Learning Centre

Opening Hours

Term Time

8.30 – 9.00pm Mon - Thurs

8.30 – 5.00pm Fri

Holidays

9.00 – 5.00pm Mon - Fri

First Floor only staffed

Access to other floors via lift

Closed on Bank Holidays and
training days.

Please note that All Learning Centre
PCs shut down 10 minutes before closing time

Contacts

Telephone: 01904 770406

E-mail: lc-helpdesk@yorkcollege.ac.uk

<http://yorkcollege.ac.uk/facilities/157-learning-centre.html>



Renew your loans or ask for help via the above.

Specialist contacts available for individual curriculum areas, just ask at the Helpdesk.

Using the Centre

- LC resources on Blackboard VLE - LC Induction, books, journals, websites and video clips...
- Borrow up to 6 items from the library, 12 for HE students
- Printer credit top-up machine
- Open access PCs, available 90 minutes initially, but you can ask for extensions
- Lots of useful applications on the college network to help you with your studies – ask at the Helpdesk for more information
- Extras available from the Helpdesk: calculators, disc drives and card readers
- Access to Library catalogue (OPAC) on all floors - <http://elibrary.yorkcollege.ac.uk/opac/opacreq.dll/new>
- Colour and Mono printing, scanning and photocopying on each floor
- Individual silent study areas on 2F and 3F. Silent supervised study area on 2F
- Small group quiet/silent study areas on 2F and 3F.

Stock

To use resources on a different floor, take them via the lift

1F - First Floor

001 - 304 Class numbers
Fiction and Teen Fiction
Quick Reads
Careers Section
Children's Books

2F - Second Floor

305 – 649.9 Class numbers
Study Zone

3F - Third Floor

650 – 999 Class numbers
Newspapers, kept for 1 month
Artists' Book Collection

Subject Class numbers guide next to lifts.
Subject Periodicals including back issues on each floor.
Subject and film DVDs – free to borrow.

Services

- Specialist contacts linked to curriculum areas to support teaching and learning
- Study skills help
- Reservations
- Inter-Library Loans
- Recording TV and Radio programmes for Planet eStream or LC stock at staff request
- IT support
- Displays to support curriculum projects
- LC3 book swap area (free books to read and pass on)
- Project support - resources collection points on 2F and 3F

LC Code of Conduct

- No food or drink allowed, water only but not near the computers
- Work quietly without disturbing anyone else
- College work only – no games or chat
- Keep mobile phones on silent and use MP3s with earphones only